



The Village City Council Notice of Meeting & Agenda

Regular Meeting - Monday, June 5, 2023 - 6:30 p.m.
2304 Manchester Drive, The Village, OK 73120

REGULAR COUNCIL MEETING. The City Council will hold a **Regular Meeting** at City Hall in the City Council chambers. The City of The Village encourages community participation. If participation at any public meeting is not possible due to a limitation or disability, please notify the City within 48 hours prior to any public meeting so that necessary and reasonable accommodations, to include signing, can be made.

Interested persons may view the meeting live or recorded through the YouTube Channel City of The Village at: [youtube.com/@CityofTheVillage](https://www.youtube.com/@CityofTheVillage)

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Mayor or City Council may refer the matter to the City Manager or City Attorney. The City Council may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

AGENDA

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE.
3. COMMUNITY COMMENTS: Community members must complete the registration form prior to the meeting being called to order and have three (3) minutes to present items, issues, concerns, compliments and feedback to the Council. The Council is prohibited by the [Oklahoma Open Meetings Act](#) from taking action on any matters presented, that are not listed on the posted agenda.
4. APPROVAL OF CONSENT AGENDA. Any Council member may, by request to the Mayor, pull any item listed below for further consideration and/or discussion.
 - A. Minutes of regular meeting held on May 15, 2023.
 - B. Minutes of special meeting held on May 17, 2023.
5. CONSIDERATION OF PRESENTATION FROM OKLAHOMA COUNTY ASSESSOR LARRY STEIN.
6. CONSIDERATION OF RESOLUTION 06-05-2023 (A) DECLARING THAT 90% OF BUDGET REVENUES HAVE BEEN RECEIVED.

A SIGN LANGUAGE INTERPRETER WILL BE PROVIDED WITH 48 HOURS NOTICE

7. CONSIDERATION OF FY 2023-24 COMBINED MUNICIPAL BUDGET PRESENTATION FROM CITY MANAGER.

8. REPORTS, CORRESPONDENCE, ETC.

- a) *Treasurer's Report*
- b) *Manager's Report*
- c) *City Attorney Comments*
- d) *Council Comments*

9. NEW BUSINESS. "New business," as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

10. ADJOURNMENT.

Attest:



City Clerk

Posted on or before: 5:00 p.m. 06/01/2023.



**CITY OF THE VILLAGE
CITY COUNCIL MINUTES
MAY 15, 2023**

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, May 15, 2023, at 6:30 p.m., at 2304 Manchester Drive.

Council Present

Bubba Symes, Mayor
Sean Cummings, Vice-Mayor
David Bennett, Councilmember
Melodie Moore, Councilmember
Sonny Wilkinson, Councilmember

Staff Present

Dave Slezickey, City Manager
Beverly McManus, City Treasurer
Jeff Sabin, City Attorney

1. CALL TO ORDER

Mayor Symes called the meeting to order at 6:31 pm with Councilmembers Cummings, Moore and Wilkinson seated. Councilmember Bennett took his seat at 6:32 pm.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Symes gave the invocation and led the Pledge.

3. COMMUNITY COMMENTS:

Abigail Stout provided an update on the Library to include summer reading, a knitting club and a chess club for the summer. Councilmember Cummings commented on a future program with published authors from The Village to do a program.

Susan Kopta presented a request to consider making Village Drive one way to increase pedestrian access along this route.

Charlie Rode presented a new product for pond and fountain cleaning that was environmentally sound and being used by Sea World. He requested The Village to become the first city in the country to begin using it.

Donna Rice Johnson presented a request for a flag pole and restrictions on the permitting process, and inquired about alley mowing.

Jane Lowther wished everyone a Happy Mother's Day, commented about traffic cones at Ridgeview Elementary School, commented on the Meeker Drainage Channel Project; and inquired about Oriental Grass being weeded.

4. APPROVAL OF CONSENT AGENDA consisting of April 2023 Claims and Minutes of the Regular Meeting on May 1, 2023.

Councilmember Cummings made the motion to approve with a second from Councilmember Wilkinson.



**CITY OF THE VILLAGE
CITY COUNCIL MINUTES
MAY 15, 2023**

VOTE: YES- Bennett, Moore, Cummings, Symes, Wilkinson NO-None
Motion passed 5-0

5. DISCUSSION REGARDING IMPROVEMENTS TO THE PROCESS OF COLLECTING DELINQUENT UTILITY ACCOUNTS.

Staff presented challenges of delinquent accounts and non-contract accounts for feedback and discussion from the Council. Billing Director Treva Dailey presented the challenges of past due accounts and options to issue citations for failure to pay or improve collection agency procedures. Discussion also focused around new residents who do not set up accounts and how to streamline this process more effectively. Discussion included working with OKC Water and Sewer billing to better identify change of service, Contracts with only the property owner, and the need to recover this lost revenue. Staff will assess the feedback, and bring back to the Council with clarified courses of action.

6. CONSIDERATION OF RESOLUTION 05-15-2023 AUTHORIZING THE CITY MANAGER TO AWARD THE BID FOR STREET MILLING AND OVERLAY PROJECTS AND TO EXECUTE CONTRACT DOCUMENTS.

The City Manager presented the bids received with the recommendation from BWR Design Group to award the base bid to Rudy Construction for \$2,142,405.00 and no action on the Alternate 1 bid. Contract documents will have the east/west segment of Huntleigh removed and Havermill Place ending at Colebrook instead of Lanesboro to bond ballot specifications. City Manager advised that it is expected to have up to \$150,000 in change orders for curb and gutter replacements that were not specified in the bid documents.

Councilmember Wilkinson made the motion to approve with a second from Councilmember Cummings.

VOTE: YES- Bennett, Moore, Cummings, Symes, Wilkinson NO-None
Motion passed 5-0

7. REPORTS

Treasurer's, City Manager's, and Departmental Reports were presented. City Attorney had no comments to present. Under Council Comments, Councilmember Wilkinson asked about the Carlton Way resurfacing project scheduled to begin soon. Councilmember Moore commented on the dumpster at the laundry mat at Britton and Nichols Rd, and commented on Casady School contract mower, mowing trash mixed in with the grass.



**CITY OF THE VILLAGE
CITY COUNCIL MINUTES
MAY 15, 2023**

8. NEW BUSINESS

None Presented

9. ADJOURNMENT

There being no further business, Mayor Symes adjourned the meeting at 7:38 p.m.

Bubba Symes, Mayor

Sean Cummings Vice-Mayor

David Bennett

Melodie Moore

Sonny Wilkinson

ATTEST:

Dave Slezcicky, City Clerk



**CITY OF THE VILLAGE
CITY COUNCIL MINUTES
MAY 17, 2023**

The City Council of the City of The Village, Oklahoma, met in Special Session at City Hall on Monday, May 17, 2023, at 12:00 p.m. for a Budget and Planning Workshop Session, at 2304 Manchester Drive.

Council Present

Bubba Symes, Mayor
Sean Cummings, Vice-Mayor
David Bennett, Councilmember
Melodie Moore, Councilmember (entered meeting at) 12:10
Sonny Wilkinson, Councilmember

Staff Present

Dave Slezcicky, City Manager
Beverly McManus, City Treasurer

1. CALL TO ORDER

Mayor Symes called the meeting to order at 12:06 pm with Councilmembers Cummings, Bennett and Wilkinson seated. Councilmember Moore took her seat at 12:10 pm. Additional Staff present were Russ Landon, Matt Butcher, TJ Hamil, Kevin Reber, Larry Walton, and Ken Nelson.

2. RECESS SPECIAL MEETING FOR BUDGET PLANNING WORKSHOP WITH DEPARTMENT HEADS AND STAFF.

Mayor Symes recessed the meeting at 12:08 pm.

3. RECONVENE SPECIAL MEETING AT THE CONCLUSION OF THE WORKSHOP.

Mayor Symes reconvened the special meeting at 3:11 p.m.

4. CONSIDERATION OF ANY DISCUSSION OR COMMENTS FROM THE WORKSHOP.

Discussion during workshop focused on budget development, and no additional comments were proposed. No action taken.

5. ADJOURNMENT

There being no further business, Mayor Symes adjourned the meeting at 3:12 p.m.

Bubba Symes, Mayor

Sean Cummings Vice-Mayor

David Bennett



**CITY OF THE VILLAGE
CITY COUNCIL MINUTES
MAY 17, 2023**

Melodie Moore

Sonny Wilkinson

ATTEST:

Dave Slezickey, City Clerk



RESOLUTION 06-05-2023 (A)

WHEREAS, Title 11 O.S. Section 17-211 prohibits incurring expenditures more than 90% of the appropriation of any fund of the budget as adopted or amended until revenues received, including the prior year's fund balance carried forward, totals an amount equal to at least 90% of the appropriation for the fund; and

WHEREAS, the City Manager of The City of The Village, Oklahoma, has heretofore submitted to the City Council, and the City Council has adopted revenues for the General Fund for the FY 2022-23 Budget; and

WHEREAS, the City Council of the City of The Village, Oklahoma, has heretofore prepared or caused to be prepared Exhibit A, which is attached hereto showing that 90% of the budgeted revenues for the General Fund have been received.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of The Village, Oklahoma, that expenditures above the 90% limit are authorized, provided, however, that no expenditure above the 90% limit shall be made for more than the money that is available.

ADOPTED this 5th Day of June 2023.

Bubba Symes, Mayor

Attest:

City Clerk



RESOLUTION 06-05-2023 (A)

EXHIBIT A: 90% of General Fund Revenues Received

5/30/2023 9:24am

CITY OF THE VILLAGE Statement of Revenue and Expenditures

Page 1

Revised Budget

For GENERAL FUND (01)

For the Fiscal Period 2023-10 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
REVENUE Revenues					
01-00-201 FRANCHISE TAX	\$ 42,125.42	\$ 39,589.32	\$ 505,505.00	\$ 504,545.59	0.19%
01-00-202 ALCOHOLIC BEVERAGE TAX	1,993.08	1,995.65	23,917.00	21,273.09	11.05%
01-00-203 SALES TAX	513,047.42	534,342.19	6,156,569.00	5,676,429.38	7.80%
01-00-204 USE TAX	135,876.75	198,193.65	1,630,521.00	1,623,002.09	0.46%
01-00-205 9-1-1 TAX	1,731.67	0.00	20,780.00	16,814.64	19.08%
01-00-206 CIGARETTE TAX	4,479.25	3,738.93	53,751.00	38,636.56	28.12%
01-00-207 AD VALOREM TAX	108,272.92	69,617.30	1,299,275.00	1,264,710.66	2.66%
01-00-210 PERMITS	11,646.00	4,528.00	139,752.00	70,265.55	49.72%
01-00-211 FEES & LICENSES	5,717.83	7,984.75	68,614.00	43,339.47	36.84%
01-00-220 COMMERCIAL VEHICLE LICENSES	5,695.42	6,702.99	68,345.00	56,243.07	17.71%
01-00-221 GASOLINE TAX	1,401.33	782.58	16,816.00	20,245.17	(20.39%)
01-00-230 RESIDENTIAL SANITATION	107,484.00	100,980.85	1,289,808.00	988,808.53	23.34%
01-00-231 RESIDENTIAL SEWER	31,449.17	29,376.17	377,390.00	290,387.84	23.05%
01-00-232 EMSA FEE	14,885.00	13,730.64	178,620.00	134,846.03	24.51%
01-00-233 COMMERCIAL SANITATION	25,071.25	25,752.77	300,855.00	266,965.09	11.26%
01-00-234 COMMERCIAL SEWER	3,779.00	3,567.37	45,348.00	35,459.55	21.81%
01-00-235 SANITATION LIEN COLLECTIONS	1,463.25	0.00	17,559.00	76.80	99.56%
01-00-236 SEWER LIEN COLLECTIONS	0.00	0.00	0.00	26.72	0.00%
01-00-237 EMSA LIEN COLLECTIONS	0.00	0.00	0.00	7.78	0.00%
01-00-240 POLICE FINES	27,031.67	29,371.18	324,380.00	347,522.58	(7.13%)
01-00-241 TECHNOLOGY FEE	1,362.17	1,790.00	16,346.00	22,868.33	(39.90%)
01-00-242 AMS FEES	0.00	275.76	0.00	3,369.05	0.00%
01-00-243 NO INS/TAG CONFISCATION FEE	0.00	0.00	0.00	0.00	0.00%
01-00-244 OBN FEE	0.00	0.00	0.00	31.67	0.00%
01-00-250 MISCELLANEOUS	18,064.00	6,350.29	216,768.00	87,645.69	59.57%
01-00-251 RETIRED EMPLOYEES INSURANCE	0.00	3,964.52	0.00	63,275.56	0.00%
01-00-252 SEIZED FUNDS	0.00	0.00	0.00	0.00	0.00%
01-00-253 REIMBURSEMENTS	0.00	0.00	0.00	170,169.37	0.00%
01-00-260 INTEREST	1,961.17	2,949.09	23,534.00	17,961.29	23.68%
01-00-261 ARPA REIMBURSEMENT	83,766.83	0.00	1,005,202.00	843,119.70	16.12%
01-00-270 TRANSFERS IN FROM OTHER FUNDS	1,250.00	0.00	15,000.00	18,461.51	(23.08%)
01-00-302 GRANTS	0.00	0.00	0.00	0.00	0.00%
Total REVENUE Revenues	1,149,554.60	1,085,584.00	13,794,655.00	12,626,508.36	8.47%
Total GENERAL FUND Revenues	\$ 1,149,554.60	\$ 1,085,584.00	\$ 13,794,655.00	\$ 12,626,508.36	8.47%